



**The New Brunswick Association of Dietitians  
Minutes of the Annual General Meeting  
Doctor Everett Chalmers Regional Hospital  
May 22, 2010  
Fredericton, NB**

**1.0 Call to Order**

Colleen MacDonald Briggs, President, called to order at 10:02 am.

**2.0 Notice of Meeting**

As per Policy 3.3.3, the Notice of Meeting was received by all present.

**3.0 Appointment of Parliamentarian**

Janet Scott was appointed as parliamentarian for the meeting. Bourinot's Rules of Order were accepted as the model for the meeting.

**4.0 Opening Remarks and Announcements**

Colleen MacDonald Briggs welcomed all members present. There were 41 voting members present in person or by proxy and quorum was met.

**5.0 Minutes of the last Annual General Meeting – May 2, 2009**

**MOTION:** Mary Beth Timmins moved to approve the minutes of the May 2, 2009 Annual General Meeting as circulated. **SECONDED** by Lynn Burdock. **MOTION CARRIED**

**6.0 Business arising from the Minutes**

No business arising from the minutes.

**7.0 Correspondence**

A copy of pertinent correspondence received by the Board for the past year has been placed on file and can be viewed if requested.

**8.0 Reports**

**8.1 Finance Committee Report**

Ainsley Archer reviewed the Year End Financial Statement for 2009-2010.

**MOTION:** Lynn Burdock moved that the Financial Statement for 2009-2010 be accepted as presented. **SECONDED** by Mary Beth Timmins. **MOTION CARRIED**

Ainsley Archer presented the Proposed Operating Budget for 2010-2011.

**MOTION:** Gillian Salmon moved that the Proposed Operating Budget for 2010-2011 be accepted as presented. **SECONDED** by Sylvie Chevarie. **MOTION CARRIED**

## **8.2 Registrar Report**

Annie Roussel presented the Registrar's report and moved the report be accepted as presented. The report was accepted and placed on file.

## **8.3 Quality Assurance Committee**

Janet Scott reported on the activities of the Quality Assurance Committee over the past year and moved that the report be accepted as presented. The report was accepted and placed on file.

## **8.4 Registration Committee**

Sylvie Chevarie presented the Registration Committee report for 2009-2010 on behalf of Lita Villalon and moved that the report be accepted as presented. The report was accepted and placed on file.

## **8.5 Discipline Committee Report**

Sylvie Chevarie presented the Discipline Committee report for 2009-2010 on behalf of Martha MacLean and moved that the report be accepted as presented. The report was accepted and placed on file.

## **8.6 Lay Representative to the Board**

No report at this time.

## **8.7 Board Report – Year in Review**

Colleen MacDonald Briggs invited Gillian Salmon, President Elect, to Chair the meeting while she presented a report highlighting the NBAD Board achievements during 2009-2010. Colleen MacDonald Briggs moved acceptance of the report has presented. The report was accepted as presented and placed on file. The role of the Chairperson was returned to Colleen MacDonald Briggs.

## **9.0 Nominations Committee Report and Introduction of the 2010-2011 Board of Directors**

Sylvie Chevarie reported that Roseline Anderson has agreed to allow her name to stand as Secretary for the term 2010-2012. Nominations were requested from the floor. With no further nominations being received, Roseline Anderson was declared Secretary for the term 2010-2012.

Sylvie Chevarie reported that Ainsley Archer has agreed to allow her name to stand as Treasurer for the term 2010-2012. Nominations were requested from the floor. With no further nominations being received, Ainsley Archer was declared Treasurer for the term 2010-2012.

Sylvie Chevarie presented the 2010-2011 Board of Directors to members:

President – Colleen MacDonald Briggs

President Elect – Gillian Salmon

Past President – Mary Beth Timmins

Secretary – Roseline Anderson

Treasurer – Ainsley Archer

Member at Large – Sylvie Chevarie

Lay Representative – Brenda Stanley

Registrar – Annie Roussel

Alliance of the Canadian Dietetic Regulatory Bodies Representative – Annie Roussel

Sylvie Chevarie moved acceptance of the report as presented. The report was accepted and placed on file.

#### **10.0 Appointment of Accounting Firm**

**MOTION:** Ainsley Archer moved to approve Bringloe Feeney LLP, Chartered Accountants as accounting firm for NBAD for the fiscal year ending March 31, 2011. **SECONDED** by Sylvie Chevarie. **MOTION CARRIED**

#### **11.0 Appointment of Legal Counsel**

**MOTION:** Lynn Burdock moved to approve Barry Spalding and Associates as legal counsel for NBAD for the fiscal year ending March 31, 2011. **SECONDED** by Gillian Salmon. **MOTION CARRIED**

#### **12.0 Approval of the Board of Directors Action 2009-2010**

**MOTION:** Sylvie Chevarie moved to approve the action of the Board of Directors for 2009-2010. **SECONDED** by Annie Roussel. **MOTION CARRIED**

#### **13.0 Motion to grant Board of Directors power to carry out the business of the Association for 2010-2011**

**MOTION:** Lynn Burdock moved to grant the Board of Directors power to carry out the business of the Association for 2010-2011. **SECONDED** by Gillian Salmon. **MOTION CARRIED**

#### **14.0 New Business**

No new business.

#### **15.0 Destruction of Proxies**

**MOTION:** Mary Beth Timmins moved for the destruction of 2010 AGM proxies. **SECONDED** by Annie Roussel. **MOTION CARRIED**

#### **16.0 Adjournment**

Gillian Salmon moved that the meeting be adjourned at 10:26 am.

Respectfully Submitted,  
Jill Mitton  
NBAD Administrative Support