



**The New Brunswick Association of Dietitians  
Minutes of the Annual General Meeting**

Moncton, NB  
May 24, 2008

**1.0 Call to order**

Mary Beth Timmins, President called the meeting to order at 2:44 pm.

**2.0 Notice of Meeting**

Notice of meeting was received by all present.

**3.0 Appointment of Parliamentarian**

Sharon Cameron was appointed parliamentarian for the duration of the meeting. Bourinot's Rules of Order were accepted as the model for the meeting.

**4.0 Opening remarks and announcements**

Mary Beth Timmins welcomed all members present. There were 76 voting members present in person or by proxy and quorum was met.

**5.0 Minutes of the Last Annual General Meeting – May 12, 2007**

The following amendments were noted after the May 12, 2007 minutes were circulated.

- 10.1 "place" should read "placed".
- 16.0 "Susan Cameron" should read "Sharon Cameron."
- 16.0 "action of" should read "actions".
- 16.0 "2007-2008" should read "2006-2007".
- 17.0 Insert fiscal year date in the following statement: "Motion to grant the **2007-2008** Board of Directors..."
- 17.0 Insert fiscal year date in the following statement: "Maryse Vautour moved to grant the **2007-2008** Board of Directors..."

**MOTION:** Esther Archibald moved to accept the minutes of the May 12, 2007 Annual General Meeting as circulated and amended. **SECONDED** by Janet vonWeiler. **MOTION CARRIED**

**6.0 Business Arising from the Minutes**

No business arising from the minutes.

**7.0 Correspondence**

A copy of pertinent correspondence received by the Board has been placed on file and can be viewed if requested.

Mary Beth Timmins acknowledged that a recent letter from Campbellton area dietitians was received asking that the protection of the title "Nutritionist" be investigated.

**8.0 Finance Report**

Ainsley Archer reviewed the Year End Financial Statement for 2007-2008.

**MOTION** Ainsley Archer moved that the Financial Statement 2007-2008 be accepted as presented. **SECONDED** by Esther Archibald. **MOTION CARRIED**

Ainsley Archer presented the Proposed Operating Budget for 2008-2009.

**MOTION:** Lynn Burdock moved that the operating budget for 2008-2009 be accepted as presented. **SECONDED** by Susan Kastuk-Ridlington. **MOTION CARRIED**

**9.0 Registrar's Report**

Janet vonWeiler presented the Registrar's report and moved the report to be accepted as presented. The report was accepted and placed on file.

## **10.0 Committee Reports**

### **10.1 Quality Assurance Committee**

Mary Losier-Roderick reported on the activities of the Quality Assurance Committee over the past year and moved the report to be accepted as presented. The report was accepted and placed on file.

### **10.2 Discipline Committee**

No activity to report.

### **10.3 Registration Committee**

Lynn Burdock presented the Registration Committee's report for 2007-08, on behalf of Chantal Parent, and moved that the report be accepted as presented. The report was accepted and placed on file.

## **11.0 Board Report – Year in Review**

Mary Beth Timmins invited Colleen MacDonald-Briggs, President-Elect, to Chair the meeting while she presented a report highlighting the NBAD Board achievements during 2007-2008. Mary Beth Timmins moved acceptance of the report as presented. The report was accepted as presented and placed on file.

The role of the Chairperson was returned to Mary Beth Timmins.

## **12.0 Motion**

### **12.1 Amendment of By-Law XV(2.3) – Finance**

**MOTION:** Esther Archibald moved that By-Law XV (2.3) – Finance be amended to read:

*A member who fails to pay the prescribed annual fee by April 1 will be suspended by the registrar (Act – section 22(4)). The suspension of the registration of any member remains in effect until the member complies with the Act, section 23(a) to (d).*

**SECONDED** by Aline Allain-Doiron.

Following discussion of the rationale for the change and a period of questions and answers,

**MOTION CARRIED**

## **13.0 Nominations Committee Report**

Mary Losier-Roderick reported that Ainsley Archer had agreed to allow her name to stand for Treasurer for the term 2008-2010. Nominations were requested from the floor. With no further nominations being received, Ainsley Archer was declared Treasurer for the term 2008-2010.

Mary Losier-Roderick reported that Lynn Burdock had agreed to allow her name to stand for Secretary for the term 2008-2010. Nominations were requested from the floor. With no further nominations being received, Lynn Burdock was declared Secretary for the term 2008-2010.

Mary Losier-Roderick presented the 2008-2009 Board of Directors to members:

President – Mary Beth Timmins

President Elect – Colleen MacDonald-Briggs

Past President – Vacant

Secretary – Lynn Burdock

Treasurer – Ainsley Archer

Member at Large – Mary Losier-Roderick

Lay Representative to the Board – Heather Toole

Registrar – Janet von Weiler

Alliance of the Canadian Dietetic Regulatory Bodies Representative - Esther Archibald.

- 14.0 Appointment of Auditors**  
**MOTION:** Ann Veinotte-Martin moved to approve the Chartered Accountant Firm of Bringloe Feeney LLP as auditors to NBAD for the fiscal year ending March 31, 2009. **SECONDED** by Susan Kastuk-Ridlington. **MOTION CARRIED**
- 15.0 Appointment of Legal Counsel**  
**MOTION:** Aline Allain-Doiron moved to approve the Law Firm of Barry Spalding as legal counsel to NBAD for the year ending March 31, 2009. **SECONDED** by Gillian Salmon. **MOTION CARRIED**
- 16.0 Approval of Board of Directors Action 2007-2008**  
**MOTION:** Lori Heron moved to approve the action of the Board of Directors for 2007-2008. **SECONDED:** by Bonnie Stokes. **MOTION CARRIED**
- 17.0 Motion to grant Board of Directors power to carry out the business of the Association for 2008-2009**  
**MOTION:** Susan Kastuk-Riddlington moved to grant the Board of Directors power to carry out the business of the Association for 2008-2009. **SECONDED** by Ruth Anne Waddy. **MOTION CARRIED**
- 17.0 New Business**  
No new business.
- 18.0 Destruction of Proxies**  
**MOTION:** Janet vonWeiler moved destruction of the 2008 AGM proxies. **SECONDED** by Gillian Salmon. **MOTION CARRIED.**
- 19.0 Adjournment**  
Lori Heron moved that the meeting be adjourned at 3:25 pm.

Respectfully submitted,  
Jill Mitton  
Administrative Support