



**The New Brunswick Association of Dietitians
Minutes of the Annual General Meeting
University of Moncton, Residence Lefebvre
Moncton, NB
May 26, 2012**

1.0 Call to Order

Gillian Salmon, President, called to order at 1:04 pm.

2.0 Notice of Meeting

As per Policy 3.3.3, the Notice of Meeting was received by all present.

3.0 Appointment of Parliamentarian

Sharon Cameron was appointed as parliamentarian for the meeting. Bourinot's Rules of Order were accepted as the model for the meeting.

4.0 Opening Remarks and Announcements

Gillian Salmon welcomed all members present. There were 64 voting members present in person or by proxy and quorum was met.

5.0 Minutes of the last Annual General Meeting – May 28, 2011

Amendment: 16.0 Esther "Archibal" should read Esther "Archibald".

MOTION: Colleen MacDonald Briggs moved to approve the minutes of the May 28, 2011 Annual General Meeting with amendment. **SECONDED** by Ainsley Hargreaves.

MOTION CARRIED

6.0 Business arising from the Minutes

No business arising from the minutes.

7.0 Correspondence

A copy of pertinent correspondence received by the Board for the past year has been placed on file and can be viewed if requested.

8.0 Finance Committee Report

Ainsley Hargreaves reviewed the Year End Financial Statement for 2011-2012.

She asked that the statement be accepted as read and placed on file.

Ainsley Hargreaves presented the Proposed Operating Budget for 2012-2013.

MOTION: Claire Johnson moved that the Proposed Operating Budget for 2012-2013 be accepted as presented. **SECONDED** by Stéphanie Collin. **MOTION CARRIED**

9.0 Registrar Report

Pauline Watt presented the Registrar's report and asked the report be accepted as presented. The report was accepted and placed on file.

10. Committee Reports

10.1 Quality Assurance Committee

Stéphanie Collin presented the report on behalf of Janet Scott, Chair of the Quality Assurance Committee. Stéphanie Collin moved that the report be accepted as presented. The report was accepted and placed on file.

10.2 Ad Hoc Quality Assurance Committee

Pauline Watt presented the report on behalf of Linda Clark, Chair of the Ad Hoc Quality Assurance Committee. Pauline Watt moved that the report be accepted as presented. The report was accepted and placed on file.

10.3 Registration Committee

Claire Johnson presented the report on behalf of Lita Villalon, Chair of the Registration Committee. Claire Johnson moved that the report be accepted as presented. The report was accepted and placed on file.

10.4 Discipline Committee

Stéphanie Collin presented the report on behalf of Aline allain-Doiron, Chair of the Discipline Committee. Stéphanie Collin moved that the report be accepted as presented. The report was accepted and placed on file.

10.5 Lay Representative to the Board

No report.

11. Board Report

Gillian Salmon invited Jensen Thomas, President Elect, to Chair the meeting while she presented a report highlighting the NBAD Board achievements during 2011-2012. Gillian Salmon moved acceptance of the report as presented. The report was accepted and placed on file. The role of the Chairperson was returned to Gillian Salmon.

12.0 Nominations Committee Report and Introduction of the 2012-2013 Board of Directors

Gillian Salmon reported that Marta Dingle has agreed to allow her name to stand as Secretary for the term 2012-2014. Nominations were requested from the floor. With no further nominations being received, Marta Dingle was declared Secretary for the term 2012-2014.

Gillian Salmon reported that Catherine MacDonald has agreed to allow her name to stand as Member at Large for the term 2012-2014. Nominations were requested from the floor. With no further nominations being received, Catherine MacDonald was declared Member at Large for the term 2012-2014.

Gillian Salmon reported that Aline Allain-Doiron has agreed to allow her name to stand as Treasurer for the term 2012-2014. Nominations were requested from the floor. With no further nominations being received, Aline Allain-Doiron was declared Treasurer for the term 2012-2014.

Gillian Salmon presented the 2012-2013 Board of Directors to members:

President – Gillian Salmon
President Elect – Jensen Thomas
Past President – Colleen MacDonald Briggs
Secretary – Marta Dingle
Treasurer – Aline Allain-Doiron
Member at Large – Catherine MacDonald
Member at Large – Stéphanie Collin
Registrar – Pauline Watt
Alliance of the Canadian Dietetic Regulatory Bodies Representative – Pauline Watt
Lay Representative – Nicole Logan-DeMerchant

Gillian Salmon moved acceptance of the report as presented. The report was accepted and placed on file.

13.0 Appointment of Accounting Firm

MOTION: Aline Allain-Doiron moved to approve Michael Briggs and Bringloe Feeney LLP, Chartered Accountants as accounting firm for NBAD for the fiscal year ending March 31, 2013. **SECONDED** by Jensen Thomas. **MOTION CARRIED**

14.0 Appointment of Legal Counsel

MOTION: Aline Allain-Doiron moved to approve Barry Spalding and Associates as legal counsel for NBAD for the fiscal year ending March 31, 2013. **SECONDED** by Claire Johnson. **MOTION CARRIED**

15.0 Approval of the Board of Directors Action 2011-2012

MOTION: Nathalie Roy moved to approve the action of the Board of Directors for 2011-2012. **SECONDED** by Catherine MacDonald. **MOTION CARRIED**

16.0 Motion to grant Board of Directors power to carry out the business of the Association for 2012-2013

MOTION: Ainsley Hargreaves moved to grant the Board of Directors power to carry out the business of the Association for 2012-2013. **SECONDED** by Nathalie Roy. **MOTION CARRIED**

17.0 New Business

No new business.

18.0 Destruction of Proxies

MOTION: Aline Allain-Doiron moved for the destruction of 2012 AGM proxies. **SECONDED** by Stéphanie Collin. **MOTION CARRIED**

19.0 Adjournment

Gillian Salmon presented recognitions gifts on behalf of members to Claire Johnson for her service to the Board as Member at Large and Ainsley Hargreaves for her service to the Board as Treasurer.

Nathalie Roy moved that the meeting be adjourned at 10:26 am.

Respectfully Submitted,
Jill Mitton
NBAD Administrative Support