

Resignation and Continuing Competence Program Info

I would like to resign from NBAD, what do I need to do?

Temporary, Active and Retired Members may resign in good standing by sending a letter to NBAD (via email to <u>registrar@adnb-nbad.com</u> is acceptable) stating the reason of their resignation and the date they would like their resignation to take in effect. It can be the last day of the registration year, March 31.

If I resign from NBAD by March 31, do I need to submit my Continuing Competence Program (CCP)?

Temporary and Active Members who renew their registration (March 1 – March 31) are required to identify the two learning goals completed during the CCP year and the learning activities and self-reflection related to each learning goal. As well, they must identify two learning goals for the upcoming CCP year.

If a member resigns by March 31 at 11:59 pm, they will not be required to report their CCP to NBAD.

I am retiring from practice in the upcoming year and it will be my last year as a member of NBAD, do I need to participate in the Continuing Competence Program (CCP)?

Active Members who are retiring from practicing in the upcoming registration year and will not be renewing their registration the following year can submit a letter to NBAD requesting for an exemption from the CCP for their last year of registration.

The letter must be sent to NBAD (via email to <u>registrar@adnb-nbad.com</u> is acceptable) stating their request for the CCP exemption and clearly state that it will be their last year of registration as an Active Member of NBAD as they are retiring from practice. This letter must be received by March 1 prior to upcoming registration year.

If I resign and then wish to return to practice, what do I need to do to become an Active Member again?

An Active Member who resigns in good standing shall be reinstated as an Active Member by meeting the standards of active registration, as outlined in the Act, Regulations and By-Laws at the time of reapplication to NBAD including upgrading of qualifications (may include course work and practicum), examinations and the payment of fees established by the Association.

The individual will be required to submit an application, necessary documentation and payment. The Registrar will review the file to determine eligibility and the Registration Committee may be consulted if needed.



Retired Members Class Info

Do I qualify to become a Retired Member?

As per NBAD By-Law III, a member who has held membership in NBAD for a minimum of five (5) years and who has retired from active practice of dietetics may apply to the Registrar for Retired Member status and be approved by the Registrar.

If you would like to change your registration status to Retired Member, please send your request to the Registrar at <u>registrar@adnb-nbad.com</u> prior to completing your registration renewal.

What are the privileges and conditions of a Retired Member?

Retired members are members who are no longer practicing dietetics. They are members of the Association; however, cannot use the protected title.

As per NBAD By-Law III, the fee for Retired Member status shall be determined by the Board, and shall be not less that 1/3 of the active membership fee.

Retired Members may attend meetings of the Association and are entitled to vote; can be committee members but not an officer or director of N.B.A.D; will receive notice of meetings, and copies of publication issued by the Association.

If I change my registration status to Retired Member and then wish to return to practice, what do I need to do to become an Active Member again?

An Active Member who resigns in good standing shall be reinstated as an Active Member by meeting the standards of active registration, as outlined in the Act, Regulations and By-Laws at the time of reapplication to NBAD including upgrading of qualifications (may include course work and practicum), examinations and the payment of fees established by the Association.

The individual will be required to submit an application, necessary documentation and payment. The Registrar will review the file to determine eligibility and the Registration Committee may be consulted if needed.