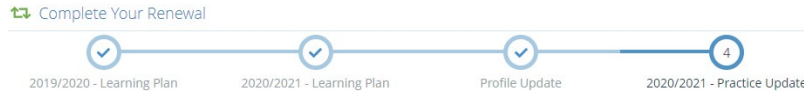




Online Renewal Instructions for Installment Payment Option

After completing all four steps of your online registration renewal, you will proceed to the payment page.



Check or Money Order for 1st installment payment (50% of fees)

If you are paying by cheque or money order, click "Close" and send the payment of 50% of registration fees (\$197.50 for Active or Temporary Members and \$66.00 for Retired Members) to NBAD by May 31, 2020.

New Brunswick Association of Dietitians
English ? 0 Hi, Josette

- Download certificate
- My documents
- My learning plans
- My profile
- Member directory
- Powered by Alinity

08-Apr-2020 #1002093

Invoice

From: New Brunswick Association of Dietitians
608 Pine Glen Rd
Riverview, N.B.
E1B 4X2

To: [Redacted]

Description	Total
2020/2021 Registration Fee	\$395.00
Subtotal	\$395.00
HST	\$0.00
Total due	\$395.00

If paying by cheque or money order or if your employer is paying on your behalf (payroll deduction or cheque), click "Close" and send payment to the Association at the address above by May 31, 2020. If paying by installments, you must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

If you are paying your first installment by credit card, click the "Split" button and enter the appropriate amount (50% of registration fees). You must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

Your payment (including installment payments) must be received by the May 31, 2020 extended deadline or it will be considered as a non-compliance with the registration requirements (see p.3 of the Renewal Guide).

Registration Renewal Approval with Installment Payments: The Registrar will approve your registration renewal submission once the Installment Payment Option form and payment methods are submitted and received.

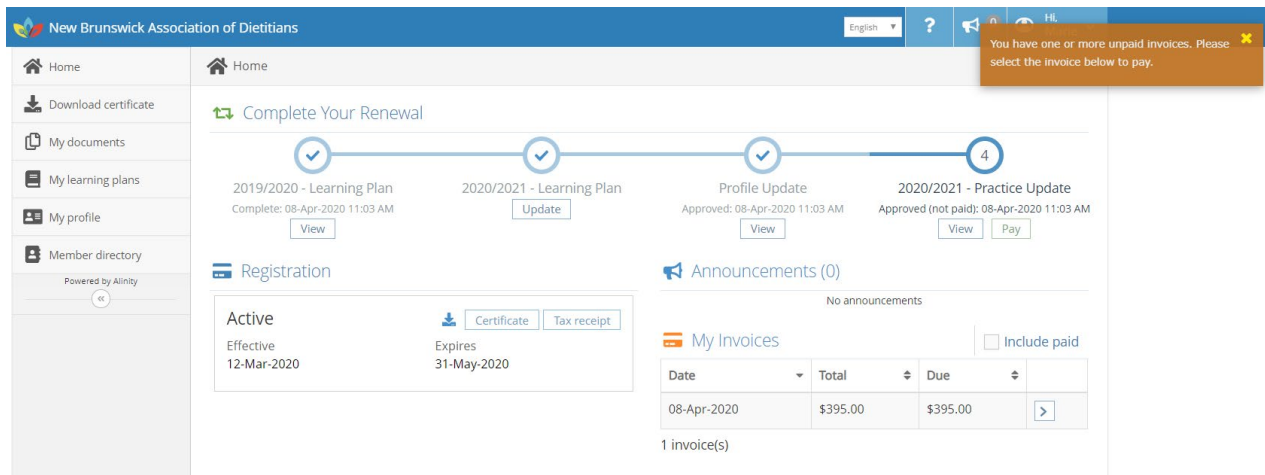
Split
Close
Pay

Once you clicked “Close”, it will redirect you to the Home page of your NBAD Member Account and indicate that there is an outstanding balance to pay.

Complete and submit the “Annual Fee Installment Payment Option” form ([available online here](#)) to the NBAD office by email to registrar@adnb-nbad.com or by fax to (506) 450-9375. You will indicate on this form the 2nd installment payment method. This completed form and payment methods must be received by May 31, 2020.

Once the Registrar receives the completed form and the 2nd installment payment method, your registration renewal will be approved.

If the form and the payment methods are not received by May 31, 2020, it will be considered as non-compliance with the registration requirements. All registrations will be suspended if payment is not received by this deadline. A member who has been suspended shall pay a reinstatement fee equal to one years’ registration fee.



Complete Your Renewal

2019/2020 - Learning Plan
Complete: 08-Apr-2020 11:03 AM
[View](#)

2020/2021 - Learning Plan
[Update](#)

Profile Update
Approved: 08-Apr-2020 11:03 AM
[View](#)

2020/2021 - Practice Update
Approved (not paid): 08-Apr-2020 11:03 AM
[View](#) [Pay](#)

Registration

Active
Effective: 12-Mar-2020
Expires: 31-May-2020
[Certificate](#) [Tax receipt](#)

My Invoices Include paid

Date	Total	Due	
08-Apr-2020	\$395.00	\$395.00	>

1 invoice(s)

Announcements (0)
No announcements

Notification: You have one or more unpaid invoices. Please select the invoice below to pay.



Visa or Mastercard for 1st installment payment (50% of fees)

If you are paying by Visa or Mastercard, click the "Split" button and enter the appropriate amount for the payment of 50% of registration fees (\$197.50 for Active or Temporary Members and \$66.00 for Retired Members). Afterwards, click the "Pay" button.

New Brunswick Association of Dietitians

My profile
Member directory
Powered by Alinity

000 Pine Glen Rd
Riverview, N.B.
E1B 4X2

Description	Total
2020/2021 Registration Fee	\$395.00
Subtotal	\$395.00
HST	\$0.00
Total due	\$395.00

If paying by cheque or money order or if your employer is paying on your behalf (payroll deduction or cheque), click "Close" and send payment to the Association at the address above by May 31, 2020. If paying by installments, you must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

If you are paying your first installment by credit card, click the "Split" button and enter the appropriate amount (50% of registration fees). You must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

Your payment (including installment payments) must be received by the May 31, 2020 extended deadline or it will be considered as a non-compliance with the registration requirements (see p.3 of the Renewal Guide).

Registration Renewal Approval with Installment Payments: The Registrar will approve your registration renewal submission once the Installment Payment Option form and payment methods are submitted and received.

If you are participating in the installment payment option, modify the amount in the "Pay now" box to 50% of your registration fees (\$197.50 for Active and Temporary Members or \$66.00 for Retired Members). Complete and submit the Annual Fee Installment Payment Option form to the NBAD Office by May 31, 2020.

Buttons: Split, Pay now: 197.50, Close, Pay

The system will take you to a webpage to process your credit card payment. See image below.

Mandatory fields marked by *

Payment Details

Transaction Amount: \$197.50 (CAD)

Order ID: mhp20098091449p55

Please complete the following details exactly as they appear on your card.
Do not put spaces or hyphens in the card number.

Cardholder Name*:

Card Number*:

Expiry Date (MMYY)*:

Click 'Process Transaction' to charge your card. Only click the button once. Using the 'Back', 'Refresh' or 'Cancel' button after you press the 'Process Transaction' button will not stop the transaction from being processed and may result in a double charge.



Once you submitted your payment, you will be redirected to your NBAD Member Account. It will say that there is an outstanding balance to pay. Click the "Close" button at the bottom of the page.

New Brunswick Association of Dietitians

Invoice > Details > 1002093

08-Apr-2020 #1002093

Invoice

From: New Brunswick Association of Dietitians
608 Pine Glen Rd
Riverview, N.B.
E1B 4X2

To: [Redacted]

Description	Total
2020/2021 Registration Fee	\$395.00
Subtotal	\$395.00
HST	\$0.00
Paid	- \$197.50
Total due	\$197.50

Payments

Create time	Status	Applied
08-Apr-2020 10:15 AM	Approved	\$197.50

If paying by cheque or money order or if your employer is paying on your behalf (payroll deduction or cheque), click "Close" and send payment to the Association at the address above by May 31, 2020. If paying by installments, you must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

If you are paying your first installment by credit card, click the "Split" button and enter the appropriate amount (50% of registration fees). You must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

Your payment (including installment payments) must be received by the May 31, 2020 extended deadline or it will be considered as a non-compliance with the registration requirements (see p.3 of the Renewal Guide).

Payment received
Your payment has been received however there is still an outstanding balance. Please pay the remainder below.

New Brunswick Association of Dietitians

Member directory

E1B 4X2

Description	Total
2020/2021 Registration Fee	\$395.00
Subtotal	\$395.00
HST	\$0.00
Paid	- \$197.50
Total due	\$197.50

Payments

Create time	Status	Applied
08-Apr-2020 10:15 AM	Approved	\$197.50

If paying by cheque or money order or if your employer is paying on your behalf (payroll deduction or cheque), click "Close" and send payment to the Association at the address above by May 31, 2020. If paying by installments, you must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

If you are paying your first installment by credit card, click the "Split" button and enter the appropriate amount (50% of registration fees). You must also complete and submit the Installment Payment Option form to the NBAD Office by May 31, 2020.

Your payment (including installment payments) must be received by the May 31, 2020 extended deadline or it will be considered as a non-compliance with the registration requirements (see p.3 of the Renewal Guide).

Registration Renewal Approval with Installment Payments: The Registrar will approve your registration renewal submission once the Installment Payment Option form and payment methods are submitted and received.

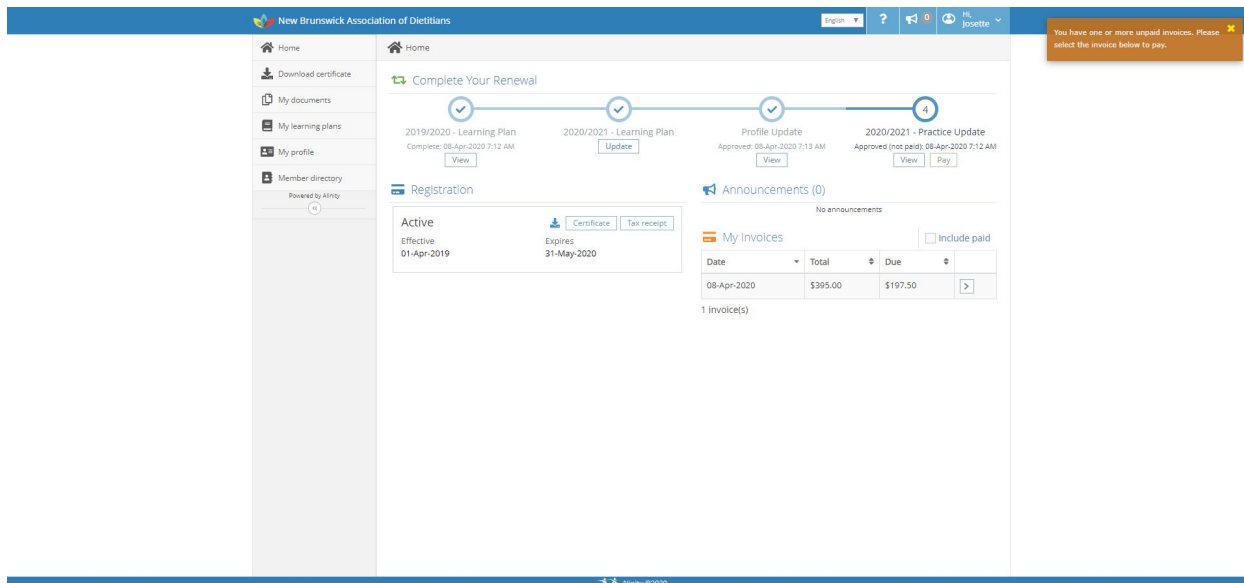
Buttons: Split, Close, Pay

Once you clicked “Close”, it will redirect you to the Home page of your NBAD Member Account and indicate that there is an outstanding balance to pay.

Complete and submit the “Annual Fee Installment Payment Option” form ([available online here](#)) to the NBAD office by email to registrar@adnb-nbad.com or by fax to (506) 450-9375. You will indicate on this form the 2nd installment payment method. This completed form and payment methods must be received by May 31, 2020.

Once the Registrar receives the form and the 2nd installment payment method, your registration renewal will be approved.

If the form and the payment methods are not received by May 31, 2020, it will be considered as non-compliance with the registration requirements. All registrations will be suspended if payment is not received by this deadline. A member who has been suspended shall pay a reinstatement fee equal to one years’ registration fee.



Complete Your Renewal

2019/2020 - Learning Plan Complete 08-Apr-2020 7:12 AM [View](#)

2020/2021 - Learning Plan Update [Update](#)

Profile Update Approved 08-Apr-2020 7:13 AM [View](#)

2020/2021 - Practice Update Approved (not paid) 08-Apr-2020 7:12 AM [View](#) [Pay](#)

Registration

Active
Effective 01-Apr-2019
Expires 31-May-2020 [Certificate](#) [Tax receipt](#)

My Invoices Include paid

Date	Total	Due
08-Apr-2020	\$395.00	\$197.50

1 Invoice(s)

You have one or more unpaid invoices. Please select the invoice below to pay.