



## Continuing Competence Program (CCP) – Survey Results 2019

### What we heard:



#### 1. The CCP submission process should be streamlined.

##### Changes made:

Starting CCP Year 2020, the CCP Member Workbook is not mandatory to complete and submit as part of the audit portfolio. NBAD continues to encourage members to download a copy of the Workbook to complete all four steps of the CCP and copy and paste the information onto the online submission. This additional step provides you with a draft of your submission should there be a technical problem during your online submission.



#### 2. 65% of respondents believe that learning goals should be written as a SMART goal and proper examples should be provided. Requirements during audit related to SMART goal writing should be less strict.

##### Changes made:

[Guide to Writing SMART Learning Goals](#) was created in October 2019 with revised examples of learning goals, examples of work-related learning goals and inadequate learning goals.

Starting audit for CCP year 2020, learning goals written as SMART will not be a requirement during audit. However, the learning goals must be clearly written and NBAD encourages members to use the SMART definition on p.14 of the CCP Member Workbook as it will guide them better to meeting requirements related to learning goals.



#### 3. Understanding what is audited and how the audit process is completed would be beneficial to members.

##### Changes made:

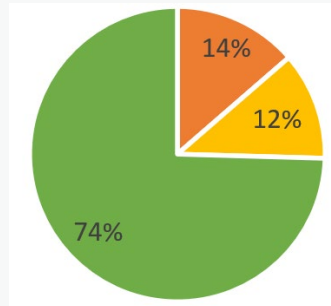
[Policy 8.1.2 Evaluation of Continuing Competence Program Portfolio](#) was developed and approved in May 2020. All of the NBAD Quality Assurance policies are available [online](#) for members to review. As well, two documents were created to help guide members on audit requirements: [Supporting Document Examples](#) and [Learning Activity Examples](#)



## Who we heard from:

### CCP Survey

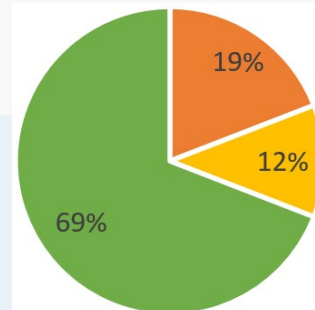
sent to all Active and Temporary Members



- No response (290 members)
- English responses (53 members)
- French responses (46 members)

### CCP Audit Survey

sent to Active and Temporary Members who participated in one of the past two audits



- No response (78 members)
- English responses (39 members)
- French responses (24 members)

## Future considerations:

- Moving towards an online format for auditing
- Developing online videos and hosting webinars for members
- Reviewing the self-assessment process

The Continuing Competence Program (CCP) is to promote high standards of practice among dietitians. The survey validates that members believe the CCP effectively fulfills its mandate. Your input is important to provide constructive feedback about the CCP and help NBAD improve the program. You can contact the Quality Assurance Committee at [qacomite@gmail.com](mailto:qacomite@gmail.com) or the Executive Director / Registrar at [registrar@adnb-nbad.com](mailto:registrar@adnb-nbad.com) should you have any questions or comments about the program.