

Quality Assurance Committee Report

Committee Mandate

The Quality Assurance (QA) Committee advises, conducts and evaluates NBAD programming to support and ensure dietitians engage in continuing professional development throughout their careers.

Number of meetings via videoconference: 6

Chair: Lucie Bibeau Boudreau, co-chair Lynn Gaudet

Committee Members: Nicole Bibeau-Martin, Lise Arseneault, Josée Bélanger-Plourde, Melanie Lewis-Langille

Staff: Bridget Pyke (Interim Registrar) and Nicole Arsenault Bishop (Registrar)

Action Items Completed

- We reviewed an International Applicant Paper Based Assessment Evaluation and sent response to the applicant.

Action Items in Progress or Pending

- Audit 2024-25 (May 2025)
- Updating Alinity/CCP workbook reflecting ICDEP
- Updating Code of Ethics and Standard of Practice

Submitted by: Lucie Bibeau-Boudreau, QA Committee Chair

Registration Committee Report

Committee Mandate

The Registration Committee develops and maintains policies and procedures, evaluates programs for the credentialing of all applicants to NBAD and advises the Registrar and Board of Directors on such matters.

Number of meetings via videoconference: 5

Chair: Donna Mallet

Committee Members: Lynn Gaudet, Natalia Baker, Julie Atkinson, Jenna Whitlock

Staff: Bridget Pyke (Interim Registrar) and Nicole Arsenault Bishop (Registrar)

Action Items Completed

- Revision of policy 6.2.6 Temporary Membership – Following Exam Failure.
- Evaluation of two Dietitian (Candidates) employment supervision submissions.
- Continuous revision of monthly reports from temporary members with restrictions



Action Items in Progress or Pending

- Development/revision of checklists and application forms for dietitians returning to practice (under 3 years and over 3 years)
- To evaluate the need to review policy 6.1.5 – Upgrading for applicants who have not maintained current practice for more than three years.

Overall Assessment

The Registration Committee underwent several changes in its composition over the past year. Three members left, and three new ones joined the team. These transitions resulted in slower progress, mainly due to the time required to regularly bring the new members up to speed.

Submitted by: Donna Mallet, Registration Committee Chair

Discipline Committee Report

Committee Mandate

The Discipline Committee administers disciplinary procedures as set out in the Act and Regulations, as well as investigate complaints of professional misconduct, incompetence, or professional secrecy.

Number of meetings via videoconference: 1

Chair: Martha MacLean

Committee Members: Nadine Lewis and Stéphanie Edwards (Lay Representative)

Staff: Bridget Pyke (Interim Registrar) and Nicole Arsenault Bishop (Registrar)

Action Items Completed

- A meeting of the Discipline Committee was held on Friday, October 4, 2024. The committee met to review reinstatement of a member of NBAD whose membership was suspended. The committee agreed to reinstate the member once all conditions of membership were met (payment of annual fees and continuing education requirements met).

Action Items in Progress or Pending

- None at this time.

Overall Assessment

No complaints were received this year, and no other discipline reviews were required.

Submitted by: Martha MacLean, Discipline Committee Chair



Ad Hoc Legislative Committee Report

Committee Mandate

The New Brunswick Association Legislative Committee has been created to revise the current Dietitians Act and to update it to reflect the current and future scope of practice of dietitians.

Number of meetings via videoconference: 3

Chair: Esther Archibald

Committee Members: Michelle Corcoran, Jessica McMackin, Christine Roherty, Esther Adsett, Janie St-Onge, Jill Thibodeau

Staff: Bridget Pyke (Interim Registrar) and Nicole Arsenault Bishop (Registrar)

Action Items Completed

- Draft Act is at 98% completion
- Checklist with Timelines has been revised and finalized
- Recruitment for volunteers to develop business cases and for communications team completed.
- Communications Team formed.

Action Items in Progress or Pending

- Legal council required additional information to finalized certain parts of the regulations. This information has been provided to legal council who are finalizing the documents.
- Position papers on various topics related to legislation change are being completed
- Communication plan being developed.

Submitted by: Esther Archibald, Ad Hoc Legislation Committee Chair