

Committee Reports

Quality Assurance Committee Report

Committee Mandate

The Quality Assurance (QA) Committee advises, conducts and evaluates NBAD programming to support and ensure dietitians engage in continuing professional development throughout their careers.

Number of meetings via videoconference: 5

Chair: Lucie Bijeau Boudreau

Committee Members: Nicole Breau-Martin, Lise Arseneault, Melanie Lewis-Langille Lynn Gaudet, Pascale Saucier

Staff: Lynn Gaudet interim for Nicole Arsenault Bishop (Registrar)

Action Items Completed

- Audit 2025-2026 completed in May 2026.
- Policy Continuing Competence Program Audit 8.1.1 was updated.
- Alinity/CCP workbook and tools were updated.
- Recruited one new member on the committee.

Action Items in Progress or Pending

- Audit 2026-27 (May 2027)
- Obtain approval for the Audit module in Alinity.
- Recruitment for new committee members

Overall Assessment

The Quality Assurance Committee is looking to gain access to the Alinity audit module to enhance quality assurance processes and wishes to pursue recruitment for the committee.

Submitted by: Lucie Bijeau-Boudreau, QA Committee Chair

Registration Committee Report

Committee Mandate

The Registration Committee develops and maintains policies and procedures, evaluates programs for the credentialing of all applicants to NBAD and advises the Registrar and Board of Directors on such matters.

Number of meetings via videoconference: 8

Action Items Completed

- Revision of Policy 6.2.6 (Temporary Membership Following Exam Results) has been completed.

- A draft orientation package for new members was developed. The Registrar can now tailor it as needed when onboarding new committee members.
- Ongoing review of monthly reports submitted by temporary members with restrictions.

Action Items in Progress or Pending

- Policy 6.1.5 (Upgrading for Applicants Who Have Not Maintained Current Practice for More Than Three Years).
- Revision of Policy 2.2.3 (Terms of Reference – Registration Committee).
- Revision of Policy 6.1.1 (Criteria for Membership – Canadian-Trained Applicants).
- Revisit Policy 6.2.6 (Temporary Membership Following Exam Results) to clarify certain points.

Overall Assessment

The committee is making steady progress in reviewing policies and procedures; however, Nicole's absence has slowed the process somewhat, as she brings valuable knowledge and experience that the committee does not fully share. We have also observed that when applying revised policies in practice, certain areas would benefit from further clarification or more precise definition, which explain why we want to revisit certain policies.

Submitted by: Donna Mallet, Registration Committee Chair

Discipline Committee Report**Committee Mandate**

The Discipline Committee administers disciplinary procedures as set out in the Act and Regulations, as well as investigating complaints of professional misconduct, incompetence, or professional secrecy.

Number of meetings via videoconference: 0

Action Items Completed

- As there were no meetings of this committee during this reporting period, there are no action items completed.

Action Items in Progress or Pending

- Stephanie Leduc indicated that she is on maternity leave and will need to be replaced as the Lay Representative. Martha MacLean has retired from NBAD, and a new Chair will be appointed by the Board.

Overall Assessment

No complaints were received this year, and no other discipline reviews were required.

Submitted by: Martha MacLean, Discipline Committee Chair

Ad Hoc Legislative Committee Report

Committee Mandate

The New Brunswick Association Legislative Committee mandate is to revise the current Dietitians Act and to update it to reflect the current and future scope of practice of dietitians.

Number of meetings via videoconference: 4

Action Items Completed

- Draft Act – requires some modifications to reflect current practice.
- Regulations – are being finalized.
- Position papers & Business cases to support draft Act and regulations are being drafted. The position papers will be used during stakeholder review to provide further context to new items in the Act.
- Workplan is updated at each Committee meeting

Action Items in Progress or Pending

- Stakeholder Review framework is being developed
- A review of resources, both monetary and labour to determine if current timelines are achievable

Overall Assessment

Resource issues have impacted progress to date. Work to have a clear picture of the work to be completed and required resources will help determine if current timelines are realistic.

Submitted by: Esther Archibald, Ad Hoc Legislation Committee Chair